



Housing Support Review & Screening Process

Agencies interested in obtaining a Housing Support (HS) Agreement with Dakota County must email the Housing Support team at ssadminhousingsupport@co.dakota.mn.us to request an application. Preference is given to agencies with sites that are accessible and align with the Dakota County needs and priorities listed below. The Dakota County HS Approval Committee is responsible for reviewing provider applications. The review committee meets once per quarter to review provider applications.

Housing Support Provider Application

Each provider wishing to obtain a HS Agreement or add an additional site in Dakota County will be asked to apply. The application consists of questions relating to agency information, provider qualifications and staffing, target population, license type and capacity, funding, and information about the physical plant. Providers will also submit a copy of the license(s) and/or registration(s) for each site, staff background study clearance letters, a copy of the termination policy (including a list of residency requirements that could result in eviction), and a copy of the resident lease agreement. Incomplete applications will not be considered.

Housing Support Approval Committee

The HS Approval Committee meets quarterly to review applications. This committee is comprised of representatives from the following areas:

- Social Services - Community Living Services (CLS)
- Social Services - Housing and Community Resources (H&CR)
- Employment & Economic Assistance (E&EA)

Committee Review

The application for a HS Agreement along with all supporting documentation is provided to all members of the HS Approval Committee. Each committee member reviews the documentation and assesses the need(s) for additional HS providers in their primary work area. The committee will not review incomplete applications. Prior to reviewing an application, one or more members of the committee may visit the site(s) as part of the application review process.

Dakota County Priorities

- Sites throughout Dakota County that promote access to community (e.g., transportation, employment, recreation).
- Diversity of services, settings, and providers that can meet the needs of our residents.

- Community-based settings that do not congregate people needing supportive services into one neighborhood or building.
- Providers who specialize in working with underserved or underrepresented populations.
- Sites that are fully accessible to individuals who have various mobility capabilities.
- Individuals can choose who they live with.
- Providers who will serve individuals with complex rental histories and needs.
- Providers that offer person centered services and do not impose arbitrary or unnecessary rules on residents.

Application Determinations

The HS Approval Committee will notify applicants via email. If approved, H&CR will send an acceptance letter to the provider. H&CR and Contracts will process the Housing Support Agreement for signature. If an application is denied, Dakota County will send a denial letter template to the provider.