

Step 1: Go to the Dakota County Parks [online reservations page](#):

County Home

Welcome, Guest | Login | Shopping Cart (0) | Wishlist (0)



WELCOME TO
DAKOTA COUNTY PARKS
— *forever wild* —

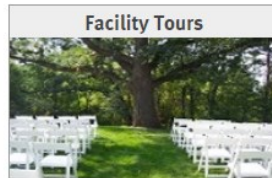
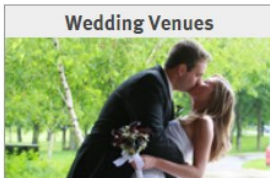
- Home
- Search
- Event Calendar
- Contact Us



ACCOUNT LOG IN

Username

Password



Step 2: Log in to your account



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ACCOUNT LOG IN

Username

Password

Step 3: Under **Update My Account** select **Cancel My Purchase**

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Home Search Update My Account Event Calendar Contact Us

Update
 Edit My Account - Add Family
 Update My Password
 Upload Insurance Documents

Activity/Camper Cabin/Camping
Cancellations
 Cancel My Purchase
 Change My Reservation

Reprint
 Reprint A Receipt

History & Balances
 My History
 Pay Old Balances

Reports
 Household Roster
 Household Calendar

Step 4: A list of your current reservations available to cancel will display. Click on the check mark next to the reservations you wish to cancel.

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Home Search Update My Account Event Calendar Contact Us

Search Criteria

Begin Transaction Date: 04/04/2018
 End Transaction Date: 12/31/2099
 Sort Option: Date

Begin Item Date: 04/04/2018
 End Item Date: 12/31/2099
 Sort Order: Ascending

Module: System Admin

Search

Your Records Available To Cancel

Showing 1 To 1 Total Results (1)

	Description	Name	Date Range	Status	Location	Paid	Balance		
<input checked="" type="checkbox"/>	Lebanon Hills Electric Only Site 92 from 07/01/2019 at 1:00 pm to 07/02/2019 at 12:00 pm	Kaylene	07/01/2019 -07/02/2019	Pending		\$ 0.00	\$ 0.00	i	?
Grand Totals						\$ 0.00	\$ 0.00		

Step 5: Click on **Continue**, review the item you are about to cancel, review summary or charges then **Proceed to Checkout**. Apply any credits to your account. Account balance can be used for a new reservation or all unused credits on your account will be refunded back to your credit card the following business day

Fees

Cancellation Fee - Select Fee(s)

Add	Description	Amount	Quantity
<input checked="" type="checkbox"/>	Non-refundable Reservation Fee - LHCG (apply to booking change or cancellation)	8.00	1.00

Continue Cancel

Shopping Cart

Showing 1 To 1 Total Results (1)

	Description	Name	Total Fees	
<input type="checkbox"/>	Lebanon Hills Electric Only Site 92 from 07/01/2019 at 1:00 pm to 07/02/2019 at 12:00 pm (Cancellation)	Kaylene	\$ 8.57	<input type="checkbox"/>
Grand Total Fees Due			\$ 8.57	
Total Old Balances Not in Shopping Cart			\$ 0.00	

Apply Coupon/Gift Certificate/Punch Payment/Reward

Type Code **Apply**

Proceed To Checkout Continue Shopping Pay Old Balances Empty Cart