



Waste Education Request Form Tricia and the Toonies Enviro-Fun Show

Applicants will be considered for funding on a first-come, first-served rolling basis as funds allow. Submit requests only once per school year and at least two weeks prior to the requested performance.

Prerequisite: schools must meet recycling best practices throughout the interior of the building (Step 1 below) unless currently receiving a Traditional Recycling Grant.

Steps to Request a Tricia and the Toonies Performance

1. Complete a Photo Documentation Form (not required if you are currently receiving a Traditional Recycling Grant).
2. Determine the total number of participants and whether multiple performances are needed to accommodate student and space capacity (minimum 50, maximum 250 student participants).
3. Complete this Request Form.
4. Submit both forms at least two weeks prior to the requested performance to schoolrecycling@co.dakota.mn.us.
5. Receive email approval from schoolrecycling@co.dakota.mn.us. This is typically provided within three-five business days. The lead performer Tricia Haynes will be copied on approved requests and will follow up with you regarding performance details.

Applicant Information

School Name:		<i>Performances are offered for Kindergarten through Grade Three (K-3) students*.</i>
Address:		
School Liaison:		
Title:		
Phone:		
Email:		Number and grade of participants (check all that apply)
Is your school currently collecting organics? (i.e., separate container for food scraps)		<input type="checkbox"/> Kindergarten # of students participating: _____
Yes <input type="checkbox"/> No		<input type="checkbox"/> First grade # of students participating: _____
Please describe your interest in hosting this performance in 1-3 sentences:		<input type="checkbox"/> Second grade # of students participating: _____
		<input type="checkbox"/> Third grade # of students participating: _____

**Exceptions may be considered for small schools that are unable to meet minimum participant requirements on a case-by-case basis. Please explain the need if this applies:*

Performance Details

Number of Total Participants

Number of student participants: _____ Number of staff participants: _____

Number of Performances Requested: _____

Multiple performances may be requested to accommodate student and space capacity. The maximum number per performance is 250 students to enhance attendee and performer experience. Exceptions may be considered on a case-by-case basis.





What are your COVID-19 safety requirements for performers (to be shared with lead performer Tricia)?

What type of performance are you requesting?: Indoor Outdoor

For outdoor performances, a power supply leading to or within 20 feet of the performance space is needed and a building wall backdrop is preferred.

Where will the performance(s) be held? _____

Performances are typically held in the auditorium, gymnasium, or outdoor schoolyard. Reservation is needed for 2.5 hours total (set-up/take-down and 45 minutes per performance). Space may be shared during set-up and teardown with students if necessary.

Please identify your top three date and time choices for your performance(s):			
	Date	Performance Start Time	Comments if needed)
1 st Choice:			
2 nd Choice:			
3 rd Choice:			

Performance Requirements

- Requests may be submitted only once per school year.
- Requests must be submitted at least two weeks prior to the first occurring requested performance.
- At least 50 (maximum 250) students in K-3 attend each scheduled performance.
- Staff must monitor students during the performance to ensure proper student behavior at all times.
- Ensure all participants follow the performance COVID-19 safety procedures.
- Discuss County-provided educational messages with attendees.
- Submit County-provided pre- and post-performance surveys to schoolrecycling@co.dakota.mn.us within 15 business days of the performance.
- Submit at least one (1) high-resolution digital photo that includes performance participants to schoolrecycling@co.dakota.mn.us within 15 business days of the performance and allow Dakota County to publish the photo(s).

By signing this form:

- I confirm our school has space and time allocated for the in-school performance(s) on the date(s) and time(s) specified above.
- I am responsible for selection of participating K-3 students and staff and have provided an accurate number of participants on this form.
- I agree to schedule the date(s) and time(s) with the lead performer, Tricia Haynes, after I receive County approval from schoolrecycling@co.dakota.mn.us to host the performance(s).
- I agree to meet all Performance Requirements for approved performances.
- I understand that signing this Request Form does not guarantee a performance is approved.
- I understand if I need to cancel the performance due to unforeseen circumstances, it is my responsibility to notify the lead performer Tricia Haynes and schoolrecycling@co.dakota.mn.us at least five (5) business days before the scheduled performance. Failure to do so may result in loss of in-school performance eligibility. County approval is required for any exceptions.
- I understand that upon approval by the County of this Application the terms contained in this Application constitute the terms of the Grant Agreement between the parties and become effective upon approval by the County.

School Authorized Representative Name & Title
Person with authority to sign contracts
on behalf of the school (e.g., principal, superintendent)

Signature

Date

School Liaison (if differs)
Dakota County will notify the school liaison regarding approval.

Signature

Date

